

Eric Tragash

From: Department of Public Safety on behalf of Department of Public Safety
To: Eric Tragash
Cc:
Subject: Task Group Meeting
Attachments:

Sent: Thu 9/8/2011 4:55 PM

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*The Commonwealth of
Massachusetts
Department of Public Safety*



Elevator Task Force Meeting

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Greetings,

Last week, you received a constant contact with FAQ's which instructed you to send notices of new contract forms to Buddy Benoit's attention. Please note that Buddy recently resigned from the Department and is retiring from the Department after 25 of service. Therefore, effective immediately, please send these forms to the following address: elevator.schedulers@state.ma.us.

Use of LockBox for applications for annual inspections and overtime inspections:

At the March 17, 2010 Task Group meeting, the Department reminded all companies that annual and overtime checks and applications were to be sent to the lockbox at: P.O. Box 3814, Boston, MA 02241, and not to the Department directly. It has come to the Department's attention that these applications are still being sent to the Department. This is to notify you that effective immediately, any applications for annual inspections or overtime sent directly to the Department will be returned to the sender for processing through the lockbox.

Re-Inspection after placard/shutdown:

At the March 17, 2010 Task Group meeting, the Department also notified companies that after a unit has been placarded, the company must submit an annual inspection form along with a \$400 inspection fee. Further, at that

meeting, companies were notified that the Department would not honor requests for expedited inspections on the basis that the unit was shut down. It has come to the Department's attention that some companies are not submitting the required fee and others are requesting expedited inspections. This is to notify you that effective immediately, any application for re-inspection after a placard submitted without the fee will be returned and further, to remind you that it will not honor requests for expedited inspections simply because the unit has been placarded.

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Beth D. McLaughlin

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