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## Eric Tragash

**From:** Department of Public Safety on behalf of Department of Public Safety  
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*The Commonwealth of  
Massachusetts  
Department of Public Safety*



## Task Group Meeting

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Good Morning,

Please be advised that the next [Quarterly Elevator Task Group Meeting](#) is scheduled for Wednesday December 07, 2011 at 10:00 a.m. at Tewksbury State Hospital/Events Room.

Tewksbury State Hospital  
Saunders Building  
Events Room (across from cafeteria)  
365 East Street  
Tewksbury, MA  
(Free parking is available in Lot B)  
Across from the Saunders Building

## Agenda

1. Checkoff forms for new construction, (must be signed by licensed mechanic.)
2. Place for check number on the application
3. "One" check for each application
4. Communication between inspectors and elevator companies
5. Civil fines for elevator violations
6. Work orders
7. Emergency elevator permit inspections
8. Open forum for discussion

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